

SOCIAL RESUME

The purpose of a sorority resume is to introduce a PNM to the woman who is going to write her recommendation by supplying her with as much information about the PNM as possible. The resume will paint a sort of paper picture of the PNM.

Sorority resumes are different from a resume that you would put together for a job interview. They contain very specific information. The information, placed in a resume format, will give the rec writer all the information she needs to adequately fill in her recommendation form. The resume will be attached to the recommendation and sent to the recruitment chair of the sorority the rec write is an alumna to.

So let's look at what information is needed in a sorority resume. The following items are in recommended order.

TOP: At the top of your resume should be your full name (first, middle and last) followed by your address, home phone number, cell phone number and your email information.

EDUCATION: In this section list your high school, expected date of diploma, class standing/rank (##/##). If your school doesn't rank, then put what percentile you would be in (example : top 5% out of 345). List your GPA both weighted and unweighted and what scale is used, indicate whether you have taken any dual enrollment or AP classes and list your ACT and/ or SAT scores.

PERSONAL INFORMATION: Here you will put your date of birth, College attending, major, and class entering. List both your parents, where they attended college, degrees earned and occupations.

If you have any Greek affiliations that you choose to share put them next in a section called **GREEK AFFILIATIONS**. You will need to list the person's name, their relationship to you, the sorority or fraternity they are a member of, chapter name and date of initiation. Including this section is entirely up to you. All recommendation forms ask if you have any affiliations. There is some thought that if you have had a sister who is/has been in a sorority on the campus that you are going through recruitment at you should not list her in this section. Some sororities will take your relationship to mean that you are intending to pledge her house and they will let you go to make room for another PNM. This is an entirely personal decision.

ACTIVITIES: Here list any and all activities you have been involved in for all 4 years of high school. Make sure you put the dates you participated. Sororities are looking for longevity and leadership. Make sure you put if you were a president of a club or a captain of a team. This is your chance to brag about all the different things you have been involved in. List all sports teams, clubs, student government, student aides, any faculty appointed positions. Do not list any Philanthropy or Volunteer activities. They will be listed in their own section.

HONORS, ACHIEVEMENTS and AWARDS: List all honors, both academic and non academic, awards and Achievements here. Things like honor Society, Academic Awards recipient etc. Make sure to write the date of the achievement or award.

PHILANTHROPY/ VOLUNTEER: List every philanthropy/volunteer opportunity you have had. Make sure and place dates beside each one. Sororities are looking for longevity and a progression to a leadership position. This is an important section of the resume and so makes sure to write everything down.

HOBBIES and INTERESTS: Again list everything you like to do and are involved in that has not been listed. If travel is listed then list the interesting places you have visited. If you place competitive travel sports then list the sport and number of years you have participated.

Finally, **WORK EXPERIENCE**. List your job, work title and years you held the position.